

ELECTION TO THE SIPAJHAR COLLEGE STUDENTS' UNION**SIPAJHAR COLLEGE, SIPAJHAR**

Dist.- Darrang (Assam)

SESSION:2025-26

Ref. No.: Election/SCSU/2025-26

Date: 24.10.2025

Rules & Regulations

The First Meeting of the Election Commission to the Election of Sipajhar College Students' Union (**Sipajhar Mahavidyalay Chatra Ekata Sabha**) for the Session 2025-2026, was held on the 21/10/2025(Tuesday) at 12.30 pm in the Conference Hall No. 02 under the Chairmanship of Dr. Satyendra Kumar Sarmah, Principal & Commissioner, Election Commission, Election to the Sipajhar College Students' Union, 2025-2026.

The Commission adopted the following resolutions in the Meeting:

Resolved that the following rules and regulations will be followed by the candidates and voters of the ensuing Election to the Sipajhar College Students' Union, Sipajhar for the session 2025-2026:

- (i) The prescribed Nomination Forms shall be supplied from the Cash Counter of the College on payment of Rs. 100/- (Rupees one hundred) only per copy.
- (ii) Each candidate is allowed to submit maximum of 3 (three) copies of Nomination Papers.
- (iii) Only the students of Master Degree **First Semester** Classes are eligible for contesting the portfolio of President.
- (iv) Only the students of Degree **Third Semester** classes are eligible for contesting the portfolio of Vice President and General Secretary.
- (v) Only the students of H S **First Year**, Degree **First** and **Third Semester** classes are eligible for contesting the other portfolios.
- (vi) Black listed students shall not be allowed to fill nomination paper for the election.
- (vii) Age limit of the candidates is in between 17 and 22 years.
- (viii) A student can file Nomination for only one portfolio.
- (ix) Xerox copy of nomination papers will not be allowed.
- (x) One who contested in previous general election for Sipajhar College Students' Union shall not be a candidate for the present election according to Lyngdoah Commission Report.
- (xi) The Contesting Candidates shall have to clear their COLLEGE FEES up-to-date.
- (xii) Proposers and Seconders of the candidates shall have to clear their COLLEGE FEES up-to-date.
- (xiii) Original '**Fee Clearance Receipt**' of the Candidates, Proposers and Seconders must be enclosed along with the Nomination Papers which will be returned to the candidates as early as possible, after scrutiny.
- (xiv) Candidates, Proposers and Seconders must enclose their original Identity Cards duly signed by the Principal along with the Nomination Papers which will be returned to the candidates as early as possible, after scrutiny.
- (xv) Candidates shall have to submit along with the nomination paper the photocopy of Admission receipt, Identity Card and Mark sheets of all previous Semester Examinations.
- (xvi) Candidates shall have to submit photocopy of H.S.L.C. Admit Card/Certificate or any other document for verification of age.
- (xvii) Each candidate shall be required to deposit a non-refundable "Nomination Fee" of Rs. 150/- (Rupees one hundred fifty) only. **The original fee deposit slip must be attached with the Nomination Papers without which the nomination papers will be cancelled.**
- (xviii) No Proposer and Secunder can propose or second more than one candidate.
- (xix) No candidate can propose or second any other candidates.
- (xx) No student/candidate can offer candidature by representing any student organisation or any other organisation.
- (xxi) No Banners, Displays, Wall Postering can be made referring the name of any organisation. Violation of these rules will result in disqualification of candidature.
- (xxii) **Interference of any students'/other organization in election matter shall not be considered. In addition to this, outsiders or non-Bonafide students are not allowed to conduct any assembly, meeting, gathering, counselling etc. within the premises from the date of notification of the general election to the Sipajhar College Students' Union for the session 2025-26 till the oath taking. Any kind of indiscipline or mischievous activities, relating to election matter like riots or vandalism, done by the candidate or his supporters, found will lead to the disqualification of the candidature of the candidate/candidates concerned.**
- (xxiii) It was resolved that no members of the Union body (SCSU), previous or existing, will be allowed to take benefits of status as soon as the election notification is issued.
- (xxiv) Duly admitted students of Sipajhar College shall be treated as voters. The students of 1st semester will be allowed to vote by referring their name and fathers name in the electoral roll as the roll numbers mentioned in the Identity card issued by SAMARTH does not match with the college roll numbers.

- (xxv) Each voter shall have to show his/her Identity Card/Admission receipt of the current session at the time of casting vote.
- (xxvi) Students/voters will be allowed to carry only the College Identity Card/Admission receipt and the FYUGP 1st semester students, 2025-26 must carry identity proof with photo (Voter ID/Aadhaar card/PAN Card etc.) at the time of casting their votes.
- (xxvii) Only the candidate, or in absence of the candidate his/her Proposer/Secunder shall be allowed to be present at the time of Scrutiny.
- (xxviii) Only the Polling Agent/Counting Agent of each candidate for each BOOTH shall be allowed to remain present at the time of polling/counting of votes.
- (xxix) The name of the portfolios must be written exactly as mentioned below:


Name of Portfolios:

1. President
2. Vice President
3. General Secretary
4. Assistant General Secretary
5. Major Games Secretary
6. Minor Games Secretary
7. Cultural Secretary
8. Social Service Secretary
9. Literary Secretary
10. Debate Secretary
11. Boys' Common Room Secretary
12. Girls' Common Room Secretary

Note: Over-writing, illegibility, incomplete Nomination Forms and spelling mistake shall disqualify the candidate.

- (xxx) One representative of each class will be elected/ nominated later on.
- (xxxi) The date of Poll has been scheduled on **10-11-2025** (Monday).
- (xxxii) Campaigning must be stopped before 24 hours of polling.
- (xxxiii) Canvassing directly or indirectly on the day of Election is strictly prohibited in the college campus.
- (xxxiv) Pasting of Posters and writing on the Walls of the college building and boundary walls are strictly prohibited.
- (xxxv) The time of Poll is fixed from 8-00 AM to 12-30 PM and Counting shall be held from 1-00 PM onwards on the same day.
- (xxxvi) Any sort of complaint regarding Election Result must reach the Returning Officer in black and white within 24 (twenty-four) hours after the declaration of the result with a **non-refundable fee of Rs. 1000/-** (Rupees one thousand) only.
- (xxxvii) In case of "Bandh"/Extreme conditions of natural hazards during the days of Election Process for the Election to the Students Union, Sipajhar College, Sipajhar 2025-2026, the decision of the Election Commission regarding re-scheduling the dates will be final and binding.
- (xxxviii) Students must come in proper uniform along with updated college Identity Card for casting their vote. No student shall be allowed entrance to the college campus without the college uniform on the date of polling or at the time of counting.
- (xxxix) Candidates/Proposers/Secunders/polling/Counting agents will be issued entry pass which must be kept visible on the day of polling/counting.
- (xl) Candidates must submit appointment letters of Polling/Counting agents to the Returning Officer one day ahead of the polling. The agents must inform the Returning Officer about their arrival at the polling/counting Booths half an hour ahead of the polling/counting.
- (xli) **No Identity Card will be issued or signed on the day of poll.**
- (xlii) **The decision of the Election Commission shall be final and binding on all election matters.**
- (xlili) If any candidate/ supporters use desk-bench/any property of the college, he/she will be responsible to return the same in proper condition.
- (xliv) **Election Procedure will be conducted as per Lyngdoah Commission Report & Constitution of "Sipajhar Mahavidyalay Chatra Ekata Sabha".**
- (xlv) For the smooth conduct of the Election, the Care Taker Officer of Sipajhar College Rover/ Ranger Crew is requested to detail cadets to assist the Election Commission on the day of election.
- (xlvi) The college authority is requested to make necessary arrangement for preserving the election materials and data for future reference.

Date: 24.10.2025


 (Prof. Phanindra Kr. Nath) ^{24/10/25} Returning Officer
 Returning Officer, General Election,
 Election to the S. C. Sipajhar College Students Union
 Sipajhar College, Sipajhar
 Session 2025-2026